

## REQUEST FOR BIDS

The City of Donalsonville will receive sealed bids for the replacement of the roof, installation of an acoustical ceiling, electrical, and lighting improvements, and interior painting for the United State Post Office facility located at 102 West 2<sup>nd</sup> Street in Donalsonville, Georgia.

Questions may be directed to Bert Adams at 229-220-6121 or [badams@donalsonvillega.org](mailto:badams@donalsonvillega.org) or Steve Hicks at 229-524-2118 or [shicks@donalsonvillega.org](mailto:shicks@donalsonvillega.org) The following minimum specifications will apply:

<b>Roofing</b>
Tear off, haul and dispose of 5-ply built up roofing. (Estimated 52 squares)
Existing roof is built-up roof with gravel over tectel deck sprayed with Form.
Remove layer of roof down to Tectum deck
Install layor of peel & stick over tectum
Install approximately 3" of ISO insulation
Install a 60 Mil Thermo plastic single ply by Carlisle (or compatible)
Ice & water barrier
Insulation - ISO board 3"
Single-ply membrane-mechanically attached -60 mil
R&R Flashing 14" wide
Rotten decking-replace as needed
<b>Electrical</b>
Change out lighting in building
Install (47) 2x4 Lay In Flat Panel Lights
Install (1) 4' two tube LED surface mount in Mechanical room
Install (1) surface mount light in each bathroom
Install (2) 4' four tube LED surface mount LED lights in Office
Install (3) Exit/Emergency LED lights
Install (2) Exit lights only
Replace (2) Porch ceiling lights with LED
Replace flood light on outside corner of building
Replace lights on back dock

<b>Acoustical Ceiling</b>
Accoutical treatments in mailroom area
<b>Painting (Interior)</b>
Scrape any loose/peeling paint
Caulk any cracks in block
Spot prime any raw block
Apply two coats to all walls

Contractor must be able to respond to future maintenance requests within 24 hours of notification. Please provide 3 references for similar projects.

Contractor must be prepared to schedule work in coordination with the Postmaster and adhere to any requirements or regulations related to access and working in any restricted areas.

Contractor is responsible for all applicable insurance, permit, and licensing requirements by state and local authorities. Proof of these items will be required prior to the start of the project.

Workers Compensation (WC):	Statutory Limits – required in all contracts	
	Bodily injury by Accident – each employee	\$ 100,000
	Bodily injury by Disease – each employee	\$ 100,000
	Bodily Injury by Disease – policy limit	\$ 500,000
	Commercial General Liability (CGL):	
	Each Occurrence Limit	\$ 1,000,000
	Personal & Advertising Injury Limit	\$ 1,000,000
	General Aggregate Limit	\$ 2,000,000
	Products/Completed Ops. Aggregate Limit	\$ 2,000,000
	Automobile Liability	
	Combined Single Limit	\$ 1,000,000
	Umbrella Liability	\$ 2,000,000

Additional Insured: The vendor shall add the “City of Donalsonville, its officers, employees and agents” as an additional insured under the commercial general, automobile and umbrella liability policies.

Bid security shall be a bond provided by a surety company authorized to do business in the State of Georgia or the equivalent in cashier's or certified check (Checks shall be made payable to Donalsonville, Georgia), or such other security as approved by the Donalsonville, Georgia General Counsel. Bid security, shall be in an amount equal to at least ten percent (10%) of the amount of bid.

A performance bond in the amount of 100% of the price specified in the contract executed by a surety company authorized to do business in the State of Georgia.

Bids are due no later than 2:00 p.m. on April 30, 2021. The City of Donalsonville reserves the right to accept or reject any or all parts of the quote as deemed to be in the best interest of the City.

Please forward your quotes to:      City of Donalsonville  
Roofing & Improvements Project-Post Office  
Attn: Steve Hicks  
127 East 2<sup>nd</sup> Street  
P.O. Box 308  
Donalsonville, Ga 39845